

Osborn School PTO

Deposit Form

When handing over cash and checks to the PTO Treasurer for deposit, please complete this form.

To: Osborn School PTO Treasurer

Date of request: _____

From: _____
(Please Print)

Deposit Funds for:

(Budget Category)

Please count and total all cash and checks with the aid of this form:

CASH

	QUANTITY	DOLLAR VALUE
\$20		
\$10		
\$5		
\$1		
\$0.25		
\$0.10		
\$0.05		
\$0.01		
Check Total (from reverse side)		
Total		

CHECKS
Please list on reverse side.

CHECKS

	NAME	AMOUNT
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
	Total Checks	