



RYE CITY SCHOOL DISTRICT  
**DASA Incident Report Form**

Name of Alleged Target(s):			School Attended by Alleged Target:		
Name of Alleged Student(s) committing harassment, intimidation, or bullying:			School Attended by Alleged Aggressor:		
<b>Mark all boxes below in which the actual/perceived characteristic was/may have been a motivational factor in the alleged incident:</b>					
Race:	Color:	National Origin:	Ethnic Group:	Religion:	Religious Practice:
Weight:	Disability:	Sexual Orientation		Gender:	Sex:
Other actual or perceived characteristics:					
<b>How did you learn that a student may have been the victim of harassment/intimidation/bullying? Mark the appropriate box.</b>					
Witnessed incident:			Informed by another person: <input type="checkbox"/>		
Informed by Alleged Target:			Name of the other person:		
List below any person who you know or have reason to believe may have information regarding this matter. Please list if they are a student, staff member, parent, or other (Ex: John Doe, teacher)					
<b>What was the location and time of the alleged harassment, intimidation or bullying incident?</b>					
Location on school property:			Name/Date of school sponsored function:		
Electronic Communication (cell phone, internet, etc.):			Off school grounds - Explain:		
Describe nature of alleged harassment, intimidation or bullying. Include any gestures, relevant verbal, written or physical act(s), or any electronic communication.					
<b>What harm do you believe was or may have been caused by the alleged incident? Check all that apply.</b>					
Substantial disruption with orderly operation of school:		Physical or emotional harm:		Damage to property:	
Insulting or demeaning:		Creates a hostile educational environment:		Interferes with student's education: <input type="checkbox"/>	
<b>You may choose to submit this report anonymously. Please note that no formal disciplinary action is permitted on the basis of anonymous reporting alone.</b>					
Print name of person reporting:		Signature:		Date:	