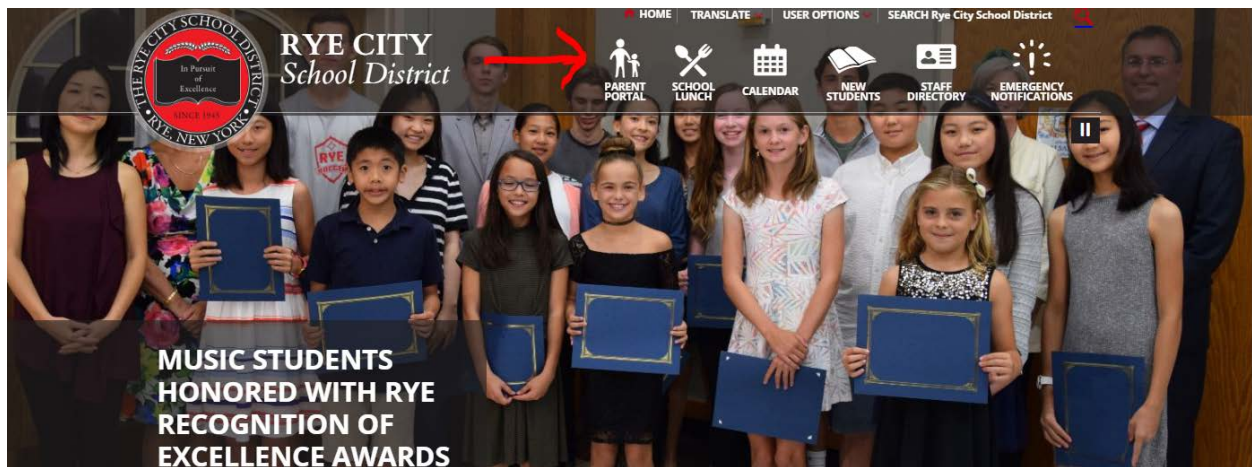


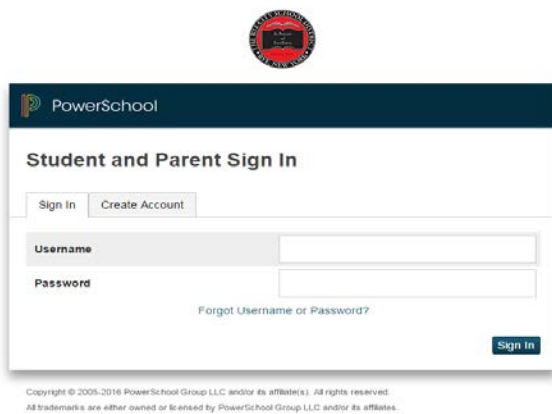
Rye City School District
Existing Parent Portal User Instructions

How to add student(s) to an existing account

1. Go to <https://www.ryeschools.org/> and select the Parent Portal icon (pictured) or go to <https://rcsd.powerschool.com/public/>



2. Sign in with your username and password.



6. **Select Account Preferences on the left in the Navigation Pane**

PowerSchool Welcome, | Help | Sign Out

Student 🔍 📄 ⚠️ 🖨️

Navigation

- Report Card
- Grades and Attendance
- My Schedule
- School Information
- Account Preferences**
- Next Years Schedule
- Access Logs
- Contact Manager

District Code
MULL

Download on the App Store
get it on Google play

Grades and Attendance: Test, Student

[Click Here to see a list of all your students past assignments for this term.](#)

Grades and Attendance | Standards Grades

Exp	Last Week					This Week					Course	T1	T2	T3	Y1	Absences	Tardies		
	M	T	W	H	F	M	T	W	H	F									
Attendance Totals																		0	0

Show dropped classes also

M	T	W	H	F	M	T	W	H	F	Absences		Tardies	
										T1	YTD	T1	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

Legend
Attendance Codes: Blank=Present | A=Absent | T=Tardy Unexcused | NIC=Not in class | TE=Tardy Excused | Ex=Excused Absence | E=Educational | IS=In-School-Suspension | OS=Out-of-School Suspension |

7. Select the Students tab and select Add

PowerSchool Welcome, | Help | Sign Out

Student 🔍 📄 ⚠️ 🖨️

Navigation

- Grades and Attendance
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- Access Logs

Account Preferences - Students

Profile | **Students**

Add

My Students
To add a student to your Parent account, click the ADD button.

1. Student Test

8. Enter in the Student Name, Access ID, Access Password, and Relationship for the student you would like to add and select OK. You can

find the Access ID and Access Password in the letter sent home from your student's school.

Add Student

Student Access Information

Student Name

Access ID

Access Password

Relationship

Cancel OK

Questions: If you have forgotten your username and/or password or if you cannot locate the letter with your student(s) information, please reach out to one of the contacts below.

Parents/guardians of students in grades K-5 should contact:

Julie Antonecchia, Data Analyst at antonecchia.julie@ryeschools.org (ext. 1219).

Parents/guardians of students in grades 6-12, please contact:

Laura Schilling, Database Assistant at schilling.laura@ryeschools.org (ext. 6284).