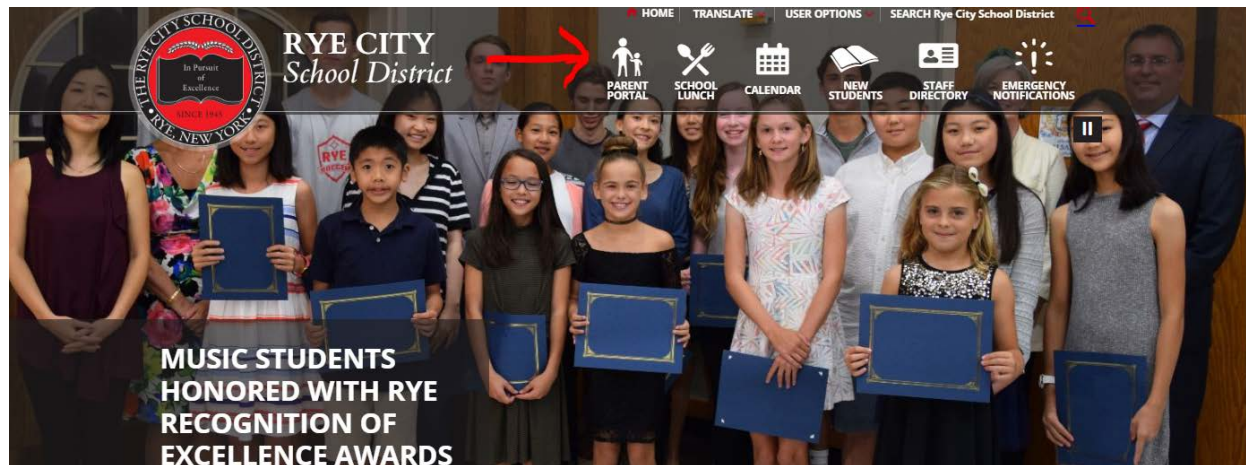


Rye City School District  
**Parent Portal User Instructions**  
How to set up an account in the Parent Portal

1. Go to <https://www.ryeschools.org/> and select the Parent Portal icon (pictured) or go to <https://rcsd.powerschool.com/public/>


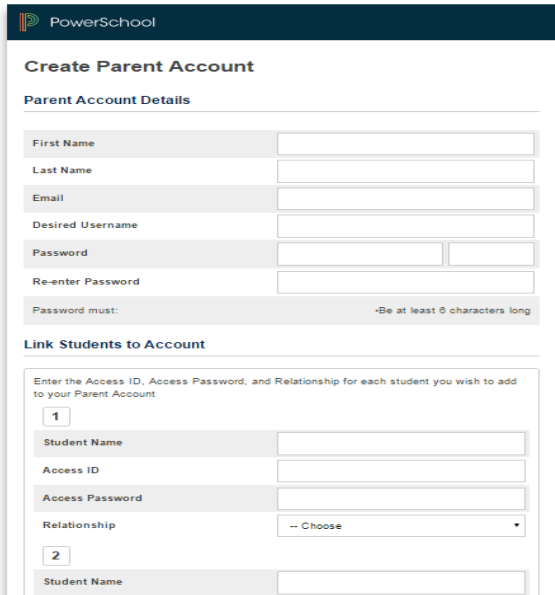


2. Click on “Create Account”. (If you already have an account set up, click on “Sign In,” submit your username and password, and sign in.) If you have forgotten your username and/or password, contact Kaitlyn Sassone, Director of Technology at [sassone.kaitlyn@ryeschools.org](mailto:sassone.kaitlyn@ryeschools.org) (ext. 6211) or Julie Antonecchia, Data Analyst at [antonecchia.julie@ryeschools.org](mailto:antonecchia.julie@ryeschools.org) (ext. 1219).

3. Enter your personal information and the names of each of your students. Then enter the **Access ID** and **Access Password** for each child that is

on the the letter you received from the school. After you hit enter, you will be returned to the Sign-In page. If you cannot locate the letter, contact Kaitlyn Sassone, Director of Technology at [sassone.kaitlyn@ryeschools.org](mailto:sassone.kaitlyn@ryeschools.org) (ext. 6211) or Julie Antonecchia, Data Analyst at [antonecchia.julie@ryeschools.org](mailto:antonecchia.julie@ryeschools.org) (ext. 1219).

Each member of your household may set up a separate account with a different email address. **Use the same Access ID and Access Password associated with each child for all accounts.**

**Create Parent Account**

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password


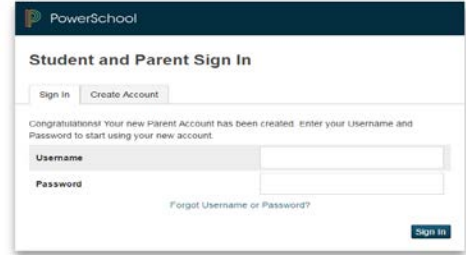
Password must: \*Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	Student Name <input type="text"/>
	Access ID <input type="text"/>
	Access Password <input type="password"/>
	Relationship <input type="text" value="-- Choose --"/>
2	Student Name <input type="text"/>

4. You will be prompted to sign in using the username and password you chose.

**Student and Parent Sign In**

Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Username

Password

[Forgot Username or Password?](#)

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5. Once logged in, you can access your student's report card, attendance, and other information by selecting the icons under "Navigation" on the left side. If you have more than one student in the district, their names will appear on side-by-side tabs under the PowerSchool logo.

PowerSchool Welcome, | Help | Sign Out

Student

Navigation

- Report Card
- Grades and Attendance
- My Schedule
- School Information
- Account Preferences
- Next Years Schedule
- Access Logs
- Contact Manager

District Code: MJLL

Download on the App Store

GET IT ON Google play

### Grades and Attendance: Test, Student

Click Here to see a list of all your students past assignments for this term.

Grades and Attendance Standards Grades

Exp	Last Week					This Week					Course	T1	T2	T3	Y1	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F								
Attendance Totals																	0	0

Show dropped classes also

M	T	W	H	F	M	T	W	H	F	Absences		Tardies	
										T1	YTD	T1	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

Legend

Attendance Codes: Blank=Present | A=Absent | T=Tardy Unexcused | NIC=Not in class | TE=Tardy Excused | Ex=Excused Absence | E=Educational | IS=In-School-Suspension | OS=Out-of-School Suspension |

6. **Account Preferences:** In the Profile Tab, you will find instructions to change the profile information (name, email address, etc.) associated with your account. In the Student Tab, you can add children to your account using the Access ID and Access Password sent to you.

PowerSchool Welcome, | Help | Sign Out

Student

Navigation

- Grades and Attendance
- Report Card
- My Schedule
- School Information
- Account Preferences
- Next Years Schedule
- Access Logs

### Account Preferences - Profile

Profile Students

If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password.

First Name:

Last Name:

Email:

Select Language:

Username:

Current Password:

New password must:

- Be at least 6 characters long

Cancel Save

Student

Navigation

- Grades and Attendance
- Report Card
- My Schedule
- School Information
- Account Preferences
- Next Years Schedule
- Access Logs

### Account Preferences - Students

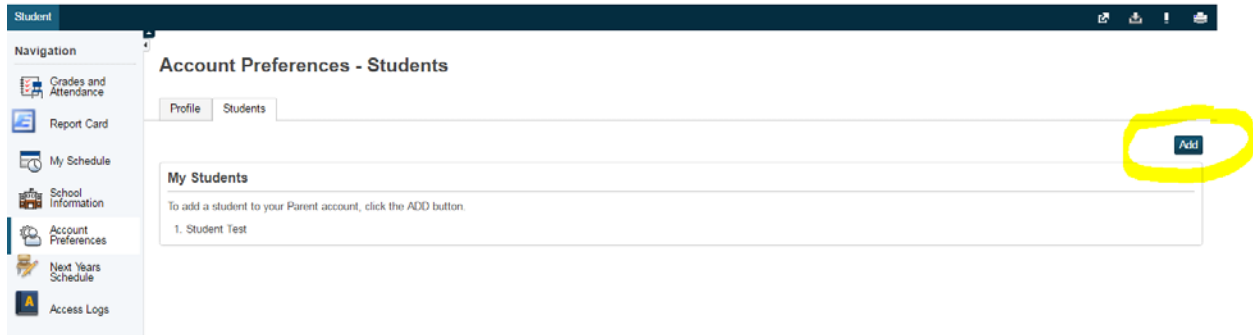
Profile Students

**My Students**

To add a student to your Parent account, click the ADD button.

- Student Test

**ADD**



**Questions:** If you have any questions or difficulty using the portal, Kaitlyn Sassone, Director of Technology at [sassone.kaitlyn@ryeschools.org](mailto:sassone.kaitlyn@ryeschools.org) (ext. 6211) or Julie Antonecchia, Data Analyst at [antonecchia.julie@ryeschools.org](mailto:antonecchia.julie@ryeschools.org) (ext. 1219).