



One Parsons Street  
Rye, New York 10580  
(914) 967-6100  
[www.ryeschools.org](http://www.ryeschools.org)

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## **RYE HIGH SCHOOL**

### **Directions for Working Papers**

1. Please complete Part I.
2. Please fill in your Date of Birth in Part II.
3. If you are a student at Rye High School, your school record is on file and you do not need to bring in further identification. If you are not a student at Rye High School, please bring the correct identification from the list.
4. For Part III, please complete the Physical Fitness Certification form and have it signed by your Physician. If you are a student at Rye High School and your physical is on record in the Nurse's Office, you may have them sign off on the physical section when it is approved.
5. The Applicant must return the completed form back to the main office of the High School.

School hours 7:30 am - 3:30pm

Summer hours for July and August - 8:30 am - 2:30 pm

Once returned a Working Permit Card will be completed by the certifying official and signed by the applicant. Then the applicant may take the card to their employer.