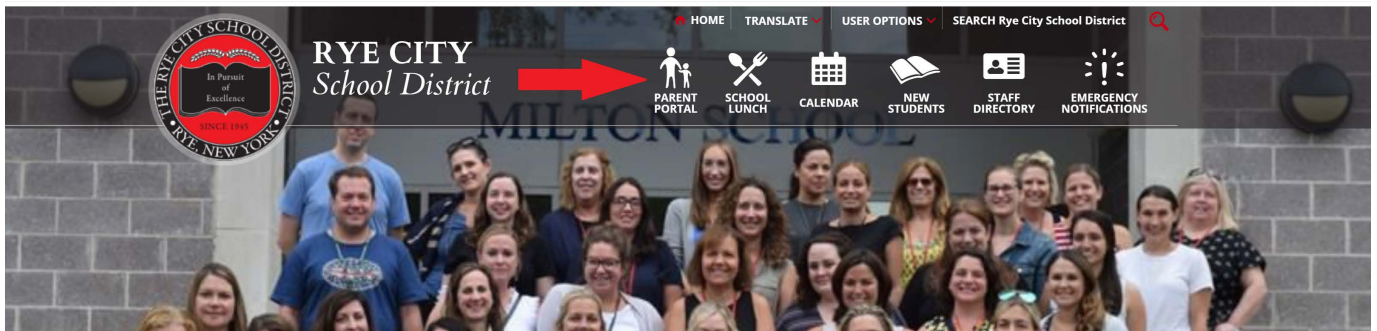


# Rye City School District

## Existing Parent Portal User Instructions

How to add student(s) to an existing account

1. Go to <https://www.ryeschools.org/> and select the Parent Portal icon (pictured) or go to <https://rcsd.powerschool.com/public/>



2. Sign in with your username and password.

6. **Select Account Preferences on the left in the Navigation Pane**

PowerSchool

Welcome, | Help | Sign Out

Student

Navigation

- Report Card
- Grades and Attendance
- My Schedule
- School Information
- Account Preferences**
- Next Years Schedule
- Access Logs
- Contact Manager

District Code: MJLL

Download on the App Store

Get it on Google play

### Grades and Attendance: Test, Student

Click Here to see a list of all your students past assignments for this term.

Grades and Attendance | Standards Grades

Exp	Last Week					This Week					Course	T1	T2	T3	Y1	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F								
Attendance Totals																	0	0

Show dropped classes also

Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	T1	YTD	T1	YTD
										0	0	0	0
Attendance Totals										0	0	0	0

Legend

Attendance Codes: Blank=Present | A=Absent | T=Tardy Unexcused | NIC=Not in class | TE=Tardy Excused | Ex=Excused Absence | E=Educational | IS=In-School-Suspension | OS=Out-of-School Suspension |

7. Select the Students tab and select Add

PowerSchool

Welcome, | Help | Sign Out

Student

Navigation

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### Account Preferences - Students

Profile | **Students**

**Add**

**My Students**

To add a student to your Parent account, click the ADD button.

1. Student Test

8. Enter in the Student Name, Access ID, Access Password, and Relationship for the student you would like to add and select OK. You can

find the Access ID and Access Password in the letter sent home from your student's school.

**Add Student** [Close]

**Student Access Information**

Student Name

Access ID

Access Password

Relationship

Cancel OK

**Questions:** If you have forgotten your username and/or password or if you cannot locate the letter with your student(s) information, please reach out to Mrs. Laura Schilling, Database Assistant at [schilling.laura@ryeschools.org](mailto:schilling.laura@ryeschools.org) (ext. 6284).